



Position Available

China Program Coordinator

International Rivers, a global environmental NGO dedicated to protecting the world's rivers, is seeking a Program Coordinator for our China Program. International Rivers' China Program works to increase awareness about the role and impacts of China's overseas hydropower industry and the health of China's rivers. We advocate for policy reform, strengthen the capacity of NGOs, carry out research and monitor critical hydropower projects. The position will coordinate our work on the role of Chinese dam builders in Southeast Asia, Africa and Latin America.

Job Profile

The Program Coordinator plays a key role within the China Program team. The position will require working independently and managing multiple responsibilities. The position covers a wide range of program functions and will require strong strategic thinking skills. As part of a small program team, the position will need a comprehensive understanding of how environmental NGOs work in China, experience in coordinating organizational communications, and the ability to conduct high quality research and analysis. Knowledge of environmental issues in China is essential. The position will be based in Beijing.

Primary Responsibilities

- Communicate with external audiences, about our efforts to strengthen the policies and practices of Chinese dam builders and to stop the most destructive projects from going forward.
- Coordinate and oversee our capacity building work to strengthen NGOs working on Chinese overseas dam building projects.
- Advocate for policy reform and sustainable water and energy solutions, including by monitoring and analyzing relevant trends, preparing policy proposals and extending advice to partner NGOs.
- Carry out high-quality research and analysis on China's dam building at home and abroad.

Required Qualifications

- Excellent written and oral communication skills in English.
- At least four years of work experience in an environment-related field, preferably internationally.
- Experience in working on environmental and social issues in China and China's global environmental footprint.
- Commitment to environmental integrity, social justice and the mission of International Rivers.
- Strong computer skills, including the ability to maintain web pages and manage social media networks.
- Bachelor's degree in environmental sciences, geography; graduate degree(s) a plus.

Desired Qualifications

- Sound knowledge of environmental and social impact assessment, river basin management and/or energy planning policies, as well as the environmental and social impacts of large dams.
- Demonstrated experience in developing and implementing communications strategies, including generating media coverage, writing articles and blogs, and coordinating social media outreach.
- Chinese language skills.

Salary and Benefits

Salary will be commensurate with experience. In addition, International Rivers offers excellent benefits, including generous vacation and paid sabbatical leave. For international applicants, we are able to support work visas.

How to Apply

Applications will be assessed as we receive them, regardless of the closing date. So if you think this job is for you, apply now. All applications should consist of a CV and a separate Cover Letter. Note: Not all responsibilities and competencies need to be addressed; it is left to the discretion of the applicant which to focus on.

Closing date for applications is 15 April 2015.

Please direct applications or enquiries to jobpostreg@internationalrivers.org with "China Program Coordinator - YOUR NAME" in the subject line.

International Rivers is an Equal Opportunity Employer and encourages applications from all qualified candidates regardless of age, class, disability status, ethnicity, gender, race and sexual orientation. International Rivers offers a stimulating, casual and flexible work environment.